



SAFE ROUTES TO SCHOOLS: MARIN COUNTY



Safe Routes to Schools  
Reed District Task Force  
Zoom Meeting Notes  
Tuesday, September 15, 2020

Attendance:

Annie Marie Skaggs- Vice Principal Del Mar School, Steve Palmer - Tiburon Director of Public Works, James O'Brien- TAM crossing guard consultant, Chuck Hornbrook- Deal Mar Team Leader, David Parisi- Parisi Engineering, James Campbell- Belvedere City Council, Kathy Mcleod- Parent and Crossing Guard Supervisor, Shaggy Farasati- Health Specialist Bel Aire, Sherry Wangenheim-School Board Trustee, Connie Maddox - Parent Bel Aire, David Eshoo- Tiburon DPW Engineer, Mary Ann McNamara- Parent Del Mar/BelAire, Julie Stewart - Team Leader Reed/Bel Aire, Angela McInerney- Parent and Tiburon Parks Committee/BPAC, Wendi Kallins and Peggy Clark- Safe Routes to Schools.

[Covid Back to School Toolkit - Supplement](#)

*Please view the Toolkit Supplement when reading the notes below. To learn more about:*

- How to Organized a Transportation Committee
- Park and Walk Locations
- Pop- Up Infrastructure
- Sample Letters

Oregon Metro has developed a very extensive Toolkit. Many of their resources are included in the SR2S Toolkit Supplement: Pop-up

Temporary Streets: one way streets, sidewalk extensions, communications/outreach, bike parking.

### **Transportation Committee (TC)**

Potential committee members can be: Safe Routes Task Force members, Team Leaders, Dept of Public Works (DPW) representative, School Principal or Vice Principal, Neighborhood Association member, School Transportation Coordinator, upper grade level students, POST committee member, Site Council and PTA member.

### **Park and Walk**

Park and Walk locations do not require as much approval as pop-up facilities. Blackies Pasture has been a designated location and the library. The [Safe Routes to School Suggested Route Maps](#) has some locations identified and can help identify additional ones a ¼ to ½ mile from a school. It is important to get permission in writing from property owners in advance to avoid possible opposition.

### **Pop-Up Infrastructure**

Routes maps will help to identify where additional space will be needed for students traveling to school: extended sidewalks, more bike lanes, vehicle traffic flow. The DPW must be involved. They will decide what resources are used and issue an encroachment permit (if needed): sandwich boards, cones etc, if resources will be permanent/temporary and if they need to be moved each day during school hours.

### **Discussion**

The Transportation Committee (TC) can be structured to represent all three schools or have one for each school. It may be best to have one for all schools and representatives from all given the size of the district. This could help the school's administration.

The Site Chair volunteer parent positions have been filled at Bel Aire and Del Mar. This will hopefully help the Transportation Committee development move forward. Angela is available to “support” the TC as a

POST representative once the members from each school are identified. She does not have children attending schools in the district.

Julie reported the PTA for Reed School had just met and she is available to help on the Transportation Committee. They are aware that Safe Routes is offering guidance. Hopefully parent volunteers will be identified soon.

Chuck reported Del Mar School's PTA also met recently. They too have been waiting for a defined start date from the district. Once that is announced he hopes parents can start to move forward on the needed steps for getting the students to school safely. If planning starts too soon more frustration could develop.

Connie is the PTA Communications contact. She is available to help with the BelAire transportation committee. Mary Ann is also available to help.

The DPW recommended each school have it's own transportation committee to address the specific needs. Then they can all meet together with the DPW to learn what the process is to request road facilities signs and supplies.

The school is taking guidance from the State and Marin County Health to determine/announce when the campuses will reopen. Dr Lynch will make an announcement. All three campuses are preparing to return to half day hybrid schedules. Planning includes: specific entry/exit routes on campus, Del Mar: bikes racks will be at those locations, parents will receive details a week in advance on the specific entry/exit location for their student(s), a map will be included. Students will get a temperature check and have previously completed a health check before entering a classroom. Staggered AM (PM will be staggered too) start times will be: Del Mar 6th=8:00am, 7th=8:30, 8th=9:00. Bel Aire and Reed School start times will be by cohort not grade with the same staggered start times. Monday will remain remote/virtual (no students on campus) for phase 2 & 3.

The crossing guard representatives will reach out to the district's superintendent office now that they know the staggered AM/PM times. This will help with planning the guard schedule. The guard program needs to be updated on all potential changes to the routes students have been taking. If patterns change, it will be important for the guards to be aware of them. Guards are placed at locations using traffic and pedestrian pattern data. TAM needs data to best evaluate where and when guards are placed.

Yellow Bus service is not permitted during Phase 2 and 3 to meet social distancing and cohort requirements. The staggered start times is also a factor. The school district will make an announcement soon.

This information reinforces that the Transportation Committee(s) must begin planning as soon as possible. The yellow bus served many families in this district. There will be a huge increase in traffic congestion, unless remote locations for parking and walking/cycling are identified and for pop-up infrastructure locations to be identified for students to have enough space to social distance as they approach campus.

The TC can start now using the campus entrances that have been identified by the school administration, the current routes to schools maps start to identify Park and Walk locations for drop off and begin the process for requesting permission from the DPW. If more space is needed along the current suggested routes to schools this is a good time to make that ask. If the DPW approves they will need to determine the proper infrastructure to use (case by case).

This is an ongoing process until the start of school. Once school does start the actual travel patterns and congestion issues can be identified and updates can be addressed as needed. Safe Routes staff cannot attend all meetings; however Wendi is available to address questions and to assist whenever possible.

The Tiburon Police department has been supportive of Safe Routes. There is currently an interim chief that the DPW can work with as plans develop.

### Trestle Glen Grant Application Update

The DPW is submitting an application to install Class 2 bike lanes on Trestle Glen for a state Active Transportation Grant. It was due the date of this meeting. Letters of support have been received: School District, Safe Routes to Schools, Marin County Bicycle Coalition, Bay Trails and the California Senators have been asked to submit letters. POST did not submit a letter; however at a meeting they expressed their support and it was noted in the notes/applicaiton.

A recommendation was made to contact Bay Trails as grant funds may be available from Regional Measure C.

### Right turn on Karen Way update

The DPW, the police chief and David Parisi meet to discuss this issue. There are concerns about putting up a turn prohibition and being able to enforce it particularly during 1-2 times per day. Posting “wayfinding” signage was discussed to encourage a circulation pattern. The signs cannot be restrictive; the police cannot provide enforcement. The chief offered to have an officer at the current drop off by Karen Way to encourage drivers to take the suggested route. David and Steve will meet to discuss the proper/permanent and most effective signs.

The Safe Routes Team Leader(s) over the past two years have identified that drivers are not aware of the “no right turn” recommendation if there is not any messaging. Drivers have expressed they do not want to turn right on Cecila because it takes too long and there is nothing telling them they should by the town.

Safe Routes requested this area be considered for a pop-up during Covid-19. The school does send out notices to the parent community and school staff reminding them of the suggested routes for drivers (to not take Karen Way). The signs made and used by the team leaders are still available.

### Safe Routes To School Education Program

Educational resources remain available to all schools and community members. Please visit the following links to learn more;

[Remote Learning](#) Pedestrian and Bicycle Education

[Pedal Playground](#)

[Family Biking](#)

[International Walk to WHEREVER](#) is in October. Fun prizes for students and school staff are offered- check it out! The town is planning to use the Blackies Pasture sign and is scheduled to encourage iWalk.

Next Zoom Meeting

Wednesday, January 27, 2020 at 10:00am