



Reed School District SR2S Task Force Meeting  
Friday August 13, 2021  
Zoom Meeting Notes

**Attendance:**

Wendi Kallins- Safe Routes to Schools, Peggy Clark- Safe Routes to Schools, Jennifer Schriber – Parisi Transportation Engineer, Gwen Froh- Safe Routes to Schools, Kathy McLeod -Crossing Guard Sup/Outreach Coordinator, David Eshoo- Tiburon DPW Assoc Engineer, Jessica Etchevers - Team Leader Bel Aire, Chuck Hornbrook- Parent Volunteer & Parks and Open Space Commission member, Angela McInerney- Parent & Parks and Open Space Commission member, Alice Fredericks- Town Council Member, Doreen Gounard - Aide to Stephanie Moulton Peters, Jacob Buffenbarger - Bicycle Pedestrian Planning Unit-Caltrans District 4 Engineer, Cooper Miley- Safe Routes Volunteer Coordinator, Michael Song- Del Mar VP, Sherry Wangenheim- School Board Trustee

**Safe Routes Education and Encouragement for fall**

Welcome to Safe Routes to School new Volunteer Coordinator Cooper Miley (cooper@marinbike.org). He joins the team with extensive experience in the cycling industry and is currently a mountain bike coach for Berkeley High. His professional experience has been in marketing and sales. He will be coordinating efforts for Safe Routes encouragement and parent volunteer support.

Safe Routes remote learning resources were utilized by teachers at Del Mar and Bel Aire along with in person “on the bike” education. Bike

education was presented last June. Reed School did not present pedestrian safety education. All SR2S staff are vaccinated and are planning to teach pedestrian and bicycle safety to grades 2-6. SR2S will continue to work with the school district if COVID parameters should change.

International Walk and Roll to School Day is October 6, 2021. Nationally and locally, this is the largest event to promote walking and rolling to school. SR2S volunteers typically host welcome tables at all Reed Schools. Small incentives are handed out to students to encourage walking and rolling throughout the school year. Volunteers are needed for schools to participate this year.

A Safe Routes to School Back to School notice was sent out to the schools in August. This comprehensive document provides information on walking, and bicycling to schools. It is important for this information to be included in the Back to School packets to all families at the start of the year. If not in this packet, it may be best to send it out to families separately so it does not get missed with all of the school specific information.

[SR2S Walking Safety Tips 2021](#)

[SR2S Biking Safety Tips 2021](#)

Additional safety education campaign resources will be available later this year to address driver awareness.

A request was made to share all of this information on Tiburon Talk for the community at large to learn more about safety.

### **Safe Routes to Schools- Student Travel Survey**

The fall travel survey will be conducted at all schools during the week of Sept 14 or Sept 20th. Save the date notices will be emailed to all schools mid-August and survey instructions will be emailed 1 week prior to the scheduled week to conduct the survey. IMPORTANT- last year SR2S was not able to conduct the survey; therefore, we are really encouraging every school and classroom to collect the requested data this year- thank you!

## **School Update on Campus Volunteers**

Currently only “essential volunteers” for car-line and Choice lunch support are permitted on campuses. All must have proof of vaccination and wear a mask. Permitting SR2S volunteers at welcome tables will be looked into. How a school manages their volunteers influences how SR2S encouragement is supported. If parents cannot help; hopefully the classroom teachers can be of assistance as they were last spring.

Special Request:

- The new Bel Aire principal would like updated signs at the bottom of the school- it is faded. He would also like all SR2S communications sent to him. (Angela thinks he is referring to the map)
- The back entrance to Del Mar School will be open to students this school year too.

## **Crossing guard recruitment status**

Crossing guards are needed for many locations in Southern Marin including Tiburon. Currently only a portion of the guards from last year are returning. Hiring across the county has been a challenge. There are important locations that still need guards. Job announcements for guards have been posted locally: Tib Talk, Police Instagram and NextDoor. There is a marketing team posting the positions for the six positions in this school district.

An appeal was made to request schools to remind the school community to be grateful and polite to the crossing guards. Parents have witnessed other parents being very rude to guards who are helping to make it safe for kids to get to school.

## **Bus update**

An official update was not available for this meeting. It was stated the yellow bus will be running this school year. Passes have not sold out yet; they are still available. Bus windows will be open and students must all wear masks while on the bus.

### **Town updates**

The Hawthorne Drive underground project has been underway for a few months and will continue into December (it is on schedule). Tiburon Blvd did experience traffic delays; they were not bad. Caltrans and the town are focused on making sure the traffic signals are working properly before the start of school. Monitoring will continue and adjustments will be made as needed. The pedestrian push buttons for the crosswalk have been installed; giving pedestrians a green prior to vehicle drivers.

### **Del Mar Safe Routes to School Project-**

The plans and specs are complete. The construction funding from TAM was available on July 1st. Due to the other projects underway and the slurry seal and stripping planned for next summer on roadways included in the Del Mar Project, the town has decided to wait. The project will go out to bid this winter and start summer of 2022.

### **Caltrans Update**

Jacob Buffenbarger met with the task force for the first time. He had information on several of the projects and offered to report back on the issues he did not have updates on.

RHMA Project- Rehab grinding and paving project including modifying traffic signals and intersection improvements (curbs & sidewalks)- June thru October 2021 along Rt 131/Tiburon Blvd at Greenwood/Blackfield Drive

The end date will be provided later to SR2S

### **CAP End Project**

This is a preventive maintenance project to extend the life of the pavement along Tiburon Blvd for at least 5 years. Environment study is to be completed In October 2022. This is the very first phase of the project.

Once the Field Study is completed it will be presented to the town and coordination efforts will begin. The scope of the project will be determined in the future, it is too early to provide details on the full scope at this time.

### Stewart Drive - Pedestrian Hybrid Beach

Contract has just been executed. The contract stated it would start on the approval date which was Aug 13, 2021; 20 working days of construction. The impact to thru traffic was not known during the meeting. Caltrans will look into potential traffic impact delays during school hours and report back.

Once the Town of Tiburon has the project plan, they can look into how they can help. Potential access/traffic from the Old Rail Trail could be diverted if needed.

Due to the heavy use of Tiburon Blvd by vehicles, cyclists and pedestrians it is important for the town to understand the schedule for all projects.

### **Issues list map – review and update**

This mapping tool will be used moving forward to identify the location and a few details of each issue. The list provides the ranking and additional details on each issue too

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[Link to issues list Map](#)

[Link to Issues List spreadsheet](#)

Key to Colors:

Red= priority #1

Orange= priority # 2

Yellow= priority #3

Blue= no priority yet

All of the issues have been prioritized. The next step is for the #1 priorities to be addressed first; many of the projects are for Caltrans. Caltrans has been provided a list of Caltrans specific projects. Some of the issues listed are not high price items.

Safe Routes to Schools needs to develop concept plans; however, this cannot move forward until SR2S has an understanding of what Caltrans has planned. At this time of the meeting Caltrans was not able to provide updates on the issues to be addressed by them.

The Complete Street Coordinator for Caltrans will be asked to have a person from engineering, design or programming to attend a meeting to provide updates. These departments will help explain to SR2S and the town how and when these issues will be addressed.

In the past a project matrix has been presented by Caltrans to other Safe Routes task force groups providing a timeline (months to years). This was very helpful and Caltrans stuck to the timelines on the matrix. Caltrans was requested to create one for the Reed Task Force.

R-13 Trestle Glen - Still waiting on Regional Measure C for the state supreme court to decide what they are going to do. TAM funding may be available in the future 1.5 years.

Tiburon Post had R-13 ranked high on their project list; top 3. The town does have engineering drawings for the bike lanes under review. They should be completed for the upcoming grants.

R-11 - signage for Blackfield and Cecelia - This keeps coming up. The former police chief did not support the proposed signs. The new chief should be consulted. Also “wayfinding signs” were requested to suggest the direction of travel for vehicles and student bicycle riders. A suggestion was made to have a sign to direct bicycle riders to go straight and drivers to turn right; yield to bikes signs.

Caltrans has a number of warrants (conditions) that must be met to make approved facility changes. Many of them may not be met in this specific location. Tiburon DPW will meet with the new chief to learn where the discussion has been left off. It may be possible to install non-regulatory signs. There are some old signs that could potentially be used. Parent

volunteers will look into this option while the DPW inquires with the police chief.

Safe Routes does have a suggested route map for the school. The school district rep will contact the school and request they be shared with the community.

#### Library Median Project

This is planned to be completed in the next 30 to 35 days.

Next Zoom Meeting- January 28th Friday at 10:00am.